

SCHOOL DISTRICT OF LOMIRA – Form 7510 F3 (Local Clubs)
FACILITY USE AGREEMENT

INSTRUCTIONS: Please complete this form and return to Athletic Director (Lomira HS, PO Box 919, Lomira, WI 53048).

Date(s) of Event/ Certificate Needed:

_____ from _____ to _____ and _____ from _____ to _____

(All activities must be terminated by 10:00 p.m. in order for our maintenance staff to properly clean the building for regular educational purposes.)

Coordinator/ Contact Person: _____

Telephone: _____ Cell: _____ FAX: _____

Name of Group/Event: _____

Purpose of Event: _____

Facility to be used: _____

Special Needs: (i.e. tables, chairs, bleachers, etc.):

Participation Fee or Admission Fee? _____ If yes, how much? _____

Number of Students: _____ Number of Adults/Supervisors: _____

Names and Phone Numbers of Adult Supervisors: _____

By signing this form, I acknowledge reading Board Policy Article 7510 and accept it and any/all additional board and building regulations. If permission to use the building is granted, the applicant will comply with all such policies and execute all actions/documents called for under such policies. The undersigned and the applicant understand that the District may deny this application. If this application is initially granted, it may thereafter be revoked as provided in such policies. It is mutually understood and agreed that the aforesaid use is permitted as a public service and, in consideration of the granting of permission for the use of the facilities above referred to by the Lomira Board of Education, the above organization hereby agrees to indemnify the Lomira Board of Education, its component members, employees, and agents from all costs, expenses and claims therefore resulting directly or indirectly from or caused by accidents or incidents occurring on said school grounds or in said school building while used by this organization or for its purpose(s) on said date(s). The representations herein are true and accurate to the best of our knowledge and belief. I also understand that custodial costs at the rate of \$25/hour per custodian for the duration of the event may apply. I also understand that any technical support provided by a trained District employee will be charged at a rate of \$16.00/hour and that use of kitchen equipment, beyond outlets, must be staffed by a trained District employee at \$20/hour.

Signature of Coordinator: _____ Date: _____

Signature of Athletic Director: _____ Date: _____

FOR OFFICE USE: Fee Applies: YES/NO Total Hours: _____ Custodian Assigned: _____

