

Lomira Athletic Complex Use Contract (Non-Local Groups) Form 7510 F3

Name of Organization	Purpose for use of facility
Age level of participants:	
Person responsible	Street address
Telephone number	City / State / Zip Code
Date(s) requested	
Please attach a copy of your valid public liability policy for rental consideration.	

The undersigned applicant(s) agree to abide by all rules and regulations adopted by the Board of Education governing the use of buildings under District Policy 7510 and see that the same are carried out and obeyed by others, said rules and regulations being made a part and portion hereof by reference; to assume responsibility for the conduct and supervision of the group and for any damage done to the buildings or equipment during the rental, including preparation and cleanup. The undersigned hereby agrees to protect, indemnify, hold harmless, and defend the Lomira School District and the Lomira School District's costs and expenses, of any nature whatsoever, including attorney's fees resulting from any act or omission of the undersigned, related to the use and maintenance of school buildings, and equipment of the district.

Signed (person responsible): _____ Date: _____

Approval (district office): _____ Date: _____

Please complete this form and return it to:
Angie Litterick
Lomira School District
1030 Fourth Street, PO Box 919
Lomira, WI 53048
Phone 920.269.4396 Fax 920.269.4128

(FOR OFFICE USE ONLY)

* * * * *

Rental fee per hour: \$150 _____ x hrs. = \$

Other costs per hour: \$ _____ = \$

(itemized on next page)

Total cost: \$ _____

FEE CALCULATION

Hourly Fees include use of stadium field, bleachers, restrooms and Game Manager to assist Renter on use of equipment and facilities

Stadium Rental Fee \$150.00 per hour x ___ hours = \$ _____
Basketball Court (1) \$100.00 per hour x ___ hours = \$ _____
Basketball Courts (all) \$250.00 per hour x ___ hours = \$ _____

Additional equipment rates (check if desired)

Scoreboard \$25.00 per hour x ___ hours = \$ _____

P.A. System \$25.00 per hour x ___ hours = \$ _____

= \$ _____

Concession Stand and Equipment Use

Note: Concessions can be made available, but need to be run by clubs affiliated with the Lomira School District.

Total Estimated Rental Cost: \$ _____

***actual cost will be billed after each event**

Final Rental Charges: \$ _____

Comments:

- A representative from said group will need to meet with a Lomira representative in order to go over the concession stand area prior to the rental agreement date. Contact Angie Litterick at (920)-269-4396 to schedule this meeting.
- All payments will be made to the Lomira School District and mailed to the Athletic Office, attn: Angie Litterick.
- Said group may be responsible for assisting in providing necessary workers for the event. It is understood that there will be no alcohol or tobacco sales, no sale of gum or sunflower seeds from the concession stand, and no smoking on the grounds.
- Said group is responsible for emergency protocols to address an emergency situation.

Billing sent: _____

Payment received: _____

updated 11/10/14