

NOTICE ON NEGATIVE LUNCH ACCOUNTS

Negative Balance Notification:

Lomira School District uses vary ways to inform parents/guardians when their student's meal accounts become fall into a negative balance. Parents/guardians will either receive a note from the school or an email notifying them when accounts become negative

Students may also be reminded verbally that money needs to be added to their account when they are charging their meals. At no time will they be told the amount owed in front of other students.

Frequently asked questions concerning negative balances

My child receives free/reduced meals why am I getting a negative balance notification?

- A student who receives free/reduced meals may have a negative balance if they choose to purchase extra milk or a la carte menu options. A la carte menu options are not included in a free/reduced meal. If funds have not been deposited into a student's account and they purchase an a la carte menu item, this would cause their account to go negative. A la carte items include going back for seconds on the main dish at breakfast or lunch or receiving extra milk at breakfast or lunch or at milk break.

Can I block my child from charging a la carte menu items?

- Parents often want to know how to set limits on what their child can spend. If you are interested in setting limits or monitoring your child's account, please contact Sarah Bodden at 920-269-4396 x156.

How can I deposit money into my child's account?

- Parents/Guardians may send cash or check payable to Lomira School District to any of the building offices. Electronic payments may be made online by visiting: **Family Access** in Skyward. You will need your username and password to access your account. If you need to gain access, please contact Paul Schaeve 920-269-4396 x 222.

My family meal account is negative; will my child still be able to eat?

- Students whose family accounts that are negative \$5.00 or more on the account, will be provided a peanut butter or cheese sandwich, milk, fruit and vegetable for \$1.25 until the account is brought to a positive balance. Lomira School District knows how important good nutrition is to a student's effective learning, every avenue will be explored to insure that student continue to receive a nutritious meal.

How do I apply for free/reduced meals?

- Please go to our website lomira@k12.wi.us go to foodservice and complete application and return to school or complete through your Skyward Family Access Account.

Note: this application may take up to 10 days to approve, please be aware that unless categorically approved Food share, W-2 Benefits, Foster with States Foster Files, FDPIR or state's Medicaid data base.

For any questions or concerns, please contact Sarah Bodden at 920-269-4396 x156.

This will be the letter you will be receiving if you have a negative balance.

Lunch Prices: High School and Middle School: Lunch \$2.45 Breakfast \$1.75

Lunch Prices: Elementary School: Lunch \$2.20 Breakfast \$1.65

Lunch Prices: Reduced \$.40 all grades Breakfast Prices: **Reduced** New this Year **NO CHARGE FREE**



PARENTS NAME:

[ADDRESS]

[CITY, STATE, ZIP CODE]

DATE

Dear [NAME(S)],

The goal of Lomira's School District breakfast and lunch program is provide healthy meals to children during the school day. In order to serve healthy, high-quality meals to all children, we must make sure we are financially secure. You play a key role in this effort, and are responsible for purchases made by your child in our school cafeteria.

As of [DATE], your child has a negative balance of \$[X.XX]. We strongly encourage you to pay this amount as soon as possible. Your response to this request is important. Paying back a debt shows your personal responsibility. It also keeps our food service program strong and ensures all children at our school have access to the healthy food they need to focus in the classroom.

To review Lomira's School Districts Meal Charge Policy, and the penalties for failing to pay back your child's negative balance, please visit lomira@k12.wi.us under food service to review policy in detail. We understand that mistakes happen. But meal payments are important to our program, and we must collect your cafeteria debt.

Please contact Sarah Bodden at 920-269-4396 ext. 156 or Jennifer Verburgt At 920-269-4396 ext. 118 if you have questions. If you think your child may qualify for free or reduced price school meals, please see the next page.

Thank you for your quick payment.

Sincerely,

[NAME], [TITLE