

HOW LUNCH ACCOUNTS WORK IN LOMIRA

- ✓ Like a checking account you put money in ***first*** then draw out of it as purchases are made. Payments can be made in cash, checks or e funds. **Please, if you send cash put it in an envelope and make sure student's *first and last* names are on it.**
- ✓ All accounts are family accounts so there is no need in writing checks for each student, one will cover all students under the primary payor.
- ✓ All purchases can be seen on each student's Skyward account. If you don't know how to use Skyward please ask, it is a very useful tool to see everything that your student(s) are buying at lunch, how much is in their account, and what payments have been made. (along with all the other good stuff from teachers)
- ✓ 7th- 12th grade get to choose from the hot lunch line, salad bar or ala carte. On the ala carte line they can get a meal deal which includes: main entrée, fruit, veggie and a milk (carton not the Chuggs). Or they can choose any of the ala carte items including soup.
- ✓ **Ala carte items are not included in the meal deal.** Such as, PBJ, chips, yogurt, pudding, Chex mix, combos or the big milks (Chuggs) etc.
- ✓ Students that are on **Free or Reduced** can go to ala carte and get a **meal deal ONLY**. Unless there is money in their account to cover the cost of the items they want to buy. Also if they want a second lunch they need to **have money in their account** to cover the cost **which will be regular price**.
- ✓ Students on **Free or Reduced** that bring a cold lunch and take a milk **will be charged for the milk**.

HOW NOTICES WORK

- ✓ Weekly notices are sent out every Friday via email, if you are \$25.00 or below. If you are not getting these please check your skyward account and make sure the correct address is in there.
- ✓ First notices are emails sent through our system (skyward). Unless there is no email address in the system then it will be a paper notice given to the student to bring home.
- ✓ Second notices will be an email from the system and a paper notice given to the student to bring home. If the account is close to \$-5.00 I will call and either talk to a parent or leave a message. If you get a message please send money by the next school day or your child(ren) will be on Alternate lunch status and will not be given the main entrée for lunch. They will get fruit, vegetables and a milk carton. NO PBJ's THIS YEAR!
- ✓ After the 2nd notice if the account is \$5.00 or more negative the student **will be put on alternate lunch**.
- ✓ If you get a notice please make a payment as soon as possible so that your child will be able to eat the same lunch as everyone else.
- ✓ Free and Reduced students that go below **are still responsible** to pay for what they get. If they get items from ala carte or a double lunch they NEED TO HAVE MONEY IN THEIR ACCOUNT TO COVER IT.

If you have any questions please call Jane Maier ext. 118 or Joanna Brazeal ext. 156. (920) 269-4396.